

Kingman Unified School District #20
Regular Governing Board Meeting Minutes
3033 MacDonald Avenue, Kingman, AZ
October 10, 2017

- 1) Call To Order 5:30 pm Action
- 2) Pledge of Allegiance Action
- + Roll Call; Action
- 3) Dr. Jeri Brock – Present Dr. Charles Lucero – Absent / Excused
Mr. Bruce Ricca – Present Mrs. Carole Young – Absent / Excused
Mrs. Beth Weisser – Present
- 4) Present American Woodmark with plaque as a thank you for the \$30,000 donation to Cerbat Elementary to update their intercom system. Held Over
- Mr. Jacks – We will need to hold this item over for the next Board meeting due to American Woodmark representative not in attendance.
- 5) AmeriGas Propane to present Manzanita with a check from their School Days Presentation
- Michael Beckley, District Manager, and Toni Ponticello, Customer Relations Representative, with AmeriGas presented Scott Taylor, Principal, with a check for \$537.26. Mr. Beckley – Any school is eligible for it. We pay 2 cents for every gallon purchased. We have approximately \$2,000 a year eligible for every school.
- 6) Call to the Audience: Discussion
- None came forward.
- 7) Reports Discussion
- Superintendent Roger Jacks – I have two reports this evening. First one is regarding Palo Christi. It is on the agenda for the City Council Meeting on Tuesday. As far as I know they plan to finalize their decision on whether to move forward with Palo Christi or not. I received a call from Scott Dutton today and he is still very interested in purchasing Palo Christi. I told him the Board was going to wait to see what the City’s decision is. If the City does not take it, we will need to get with our lawyers to see how the Board would have to proceed to sell the property to a non-city, county or state agency.
Second report I have is we will be saying goodbye to Heather Shaw-Burton. She will be going to Sedona. It will be a large loss for the district. She has done an amazing job for us.
Bruce Ricca – If City turns it down and we pursue the avenue of selling to an individual, I think we need to have it appraised. It is one thing to give to City, which would help all of us, but to sell to an individual is a different situation to me. I would assume they would be wanting to make a profit out of it.
Mr. Jacks – There are different pathways we will need to go down if the City is not interested in it. According to A.R.S. if the appraised or assessed value is over \$50,000, and we want to sell to a non-city, county or state entity, it would need to go to an election. That has been talked about around town already. The feeling is there are some who do not want to see the school district sell to a private individual. We would have to see other legal avenues the Board has to go about selling the property. We would come back to the Board with some facts and legal steps we need to go through.
 - Board Reports – Beth Weisser – The ASBA Regional meeting was very good. Mr. Ricca – I was surprised I received an award. Mrs. Weisser – We both got one.
- 8) Approval of Routine Orders of Business. Action
- A. Approve Minutes
September 12, 2017 Regular Board Meeting
- B. Approve Vouchers
1. Payroll Vouchers: 9-10, 1005, 1009-1013

2. KUSD Vouchers: 2010, 2022-2034, 2164

- C. Approve Personnel Hire Ratification as per attached list
- D. Approve Personnel Term Ratification as per attached list
- E. Approve September 2017 Financials
- F. Approve the Extra Curricular Activity Fee Schedule
- G. Approve School Fundraisers (listed in board packet)

Mr. Ricca made a motion to approve the consent agenda / routine order of business.

Mrs. Weisser seconded the motion.

The motion to approve the consent agenda / routine order of business passed in favor 3-0.

- 9) Update on Desert Mountain Security vs Mohave County Sheriff School Resource Officers at Black Mountain School and Cerbat Elementary Discussion

Mr. Jacks – As you know we had a trial run of having Desert Mountain Security provide security for Black Mountain and Cerbat Elementary. We told the Board we would bring it back after it had been a couple of months. We have the two principals here today if you would like their input.

Mrs. Oestmann – Both of us are actually very happy. We had an SRO 1 ½ to 2 days per week. We like that we have someone every day. Even though they cannot do law enforcement, with them being there discipline has been better because the students see them walking the halls and checking the bathrooms. Traffic flow has been better too. They provide an extra hand in fire and lock down drills. Everything we need, they are on it. When they are out, they send their backup person who has shadowed them already so they know the campus and the routine.

Mrs. Trujillo - We like the safety too. Parents would try to sneak by the office without signing in. The security guards are always checking to make sure everyone has an ID or pass.

Dr. Brock - We will just continue with Desert Mountain Security? Mr. Jacks – Yes. Things have changed with Kingman Police Department and SROs too. KPD is so short of patrol officers, they are pulling 2 of our SROs out of the schools. We will be able to utilize Sgt. Evan Kunert as an SRO.

Mrs. Weisser - Do we still have the officer at KHS. Mr. Jacks – Yes, he is MCSO. A KPD SRO will remain at LWHS, WCMS, KMS and another that will split with elementary schools. Dr. Brock so we won't need additional security guards? Mr. Jacks – No, not at this time.

- 10) Approve Hardware / Small Tools bid award, RFP # DO-15-16-2021 for Kingman True Value – move to November board. Held Over

This will be held over to November when we have an additional Board member as Mr. Ricca will need to recuse himself.

- 11) Approve Fiscal Year 2017 Annual Financial Report Action

Mr. Sherman - We have completely wrapped up FY 17. We brought a carryover of \$1.6 million in the new fiscal year. One million being the true carry. We were able to roll over \$1.3 million last year so that makes it two years in a row that we have been able to carryover more than \$1 million. The Auditor General sees carryover as a sign of financial strength. We will continue, year in and year out, to carryover the \$1 million to be sure that cash never becomes an issue, as it helps us pay our bills during the beginning of each school year.

Any carryover on top would be to cover anything that comes up on the fly, so to speak. The \$600,000 on top of the \$1 million this year helps us with some of our newer plans like the tiered longevity stipend. We are trying to hire a district level RN. We are in a position to potentially lease 20 buses and to pay unexpected bills like with Desert Mountain Security. We did not see that coming and have had to pay that as well.

Mrs. Weisser made a motion to approve the fiscal year 2017 annual financial report.

Mr. Ricca seconded the motion.

The motion to approve the fiscal year 2017 annual financial report passed in favor 3-0.

- 12) Discuss three (3) year budget projection and implications of taking override to the voters in 2018 Discussion

Mr. Jacks – This goes hand in hand with discussion Ahron just had with you. We have worked hard over last three to four years to get ourselves in the financial situation where it is more advantageous to do things we want to get done. We had the Board workshop where we talked about our strategic goals, things we want to accomplish. We have in your packet the items we would like to move forward with. One of the areas the Board was concerned about and so are we, is teacher compensation. We really believe with the financial situation we have that in the next couple of years, we can add \$1,000 each year to the salary base for teachers. For a new teacher that would be about 3% raise, a teacher that has been here for a while, it would be like 2.5% and still be able to do a 1-3 % stipend depending on our carryover. We have

talked about the administration compensation too to do a \$2,000 increase over the next couple of years. Our salaries look good as well as keeping up with Prop 206, minimum wage increases.

We have talked about capital spending. We have on the agenda tonight a lease/buy option on buses and have built that into the budget. We are pretty excited about that opportunity. We do have safety concerns built in the budget as far as being able to put cameras in all our school and updating bell systems. We feel we can do all of this without asking the Board to go for an override. It is our opinion as your staff, at least for the 2018 election, we do not consider an override. Mr. Ricca – That is good news. Mrs. Jacks – It really is good news. Heather lived through a time and we shared with the Board, where we were really concerned about cash flow and looking out 12 months and if we were going to be okay or not. We have passed that hurdle and don't plan on going back.

Mrs. Weisser – At an override meeting, I stated that due to our county and state conditions, I thought this would be too much for taxpayers to swallow.

Mr. Jacks – Another thing I didn't mention, we built into the budget and have talked to the Board about, is starting the process to add Cambridge programs at Kingman Middle and Kingman High schools. We have identified the teachers and trainers. We have talked to the two schools involved and plan to have that in place for the fall.

13) Approve lease purchase of 20 buses through Auto Safety House (ASH)

Action

Mr. Jacks – Ahron has done a lot of work on this and I would like him to present.

Mr. Sherman – Approval here will allow us to move forward on the credit application with the Auto Safety House to purchase / lease 20 buses. It is a seven (7) year purchase / lease. We brought this up at the workshop and you had a few concerns. I believe we have addressed all of them.

The one thing to think is it is a purchase / lease like if you went out and bought a car, so there is no maintenance agreement that goes with it. However, everything that is under warranty, there are agreements for services. Our transportation and maintenance people have hashed that out with them and feel confident with this company's ability to provide us with the services we need.

It is going to cost us about \$375,000 per year. Our initial payment is ready to go in the event you approve it and we are approved for credit. The initial payment allows us to avoid the interest for the current year which allowed us to stay at the \$375,000.

We made some changes. Now we are going with the 16 route buses, 2 travel buses for sports and whatnot, and 2 sped buses. We were able to get those items added on to it and stay within our projection amount, so I thought that was a pretty big deal. You have all the information at your disposal, so I will answer any questions you may have.

Mrs. Weisser made a motion to approve lease purchase of 20 buses through Auto Safety House (ASH).

Mr. Ricca seconded the motion.

The motion to approve lease purchase of 20 buses through Auto Safety House (ASH) passed in favor 3-0.

Mr. Jacks – I would like to add one thing. We have Avery and Craig with us tonight. Avery is in charge of our white and yellow fleets and has an outstanding knowledge of mechanics. They worked together to make sure we are ordering the right buses for KUSD. I would like to acknowledge their efforts on this.

14) Approve Cooperative Purchase Agreement with Mohave Educational Services Cooperative, Inc. /Aspin for food service related materials, supplies, equipment and services

Action

Mr. Sherman – This agreement will save us a confirmed \$10,000 a month, roughly \$100,000 over the course of a year. This agreement is not exclusive, which means it does not stop us from making purchases from other organizations should we see the need. Based on how much money we expect to spend through them, it will cost us roughly \$5,000 annually to maintain this agreement.

Mr. Jacks – We have Alex Mayo with us here tonight. He has really championed for this. Mr. Mayo – It is actually Julie Lasham who has done all the work on this. I heard about it since I have been in this position. It has not really been something any of my predecessors have looked into and I have not had the time since I have taken over this position. Julie Lasham came forward and said hey, how can we make this work for us? I asked if she would go ahead and look into it, get the ins and outs and set up meetings with Aspin. She has really done all the work on it. They took last year's invoices for just one supplier, Shamrock, and they would have saved us \$116,000.

Mr. Jacks – I am going to name Alex Mayo as our representative and Julie Lasham as the alternate representative.

Mr. Ricca made a motion to approve Cooperative Purchase Agreement with Mohave Educational Services Cooperative, Inc. /Aspin for food service related materials, supplies, equipment and services.

Mrs. Weisser seconded the motion.

The motion to approve Cooperative Purchase Agreement with Mohave Educational Services Cooperative, Inc. /Aspin for food service related materials, supplies, equipment and services passed in favor 3-0.

- 15) Second Reading, change in Policy due to Legislation as received from the Arizona School Boards Association in a Policy Services Advisory: Action

- BBBA – Board Member Qualifications
- EEAEA – Bus Driver Requirements, Training, and Responsibilities
- GCQF – Discipline, Suspension, and Dismissal of Professional Staff Members
- GDFA – Support Staff Qualifications and Requirements (Fingerprinting Requirements)
- IJJ – Textbooks/Supplementary Materials Selection and Adoption
- IJNDB – Use of Technology Resources in Instruction
- IJNDB-E – Use of Technology Resources in Instruction (Electronic Information Services User Agreement)
- IKE-RB – Promotion and Retention of Students
- JFAA – Admission of Resident Students
- JFABC – Admission of Transfer Students (Academic Credit Transfer)
- JFB – Open Enrollment
- JL – Student Wellness
- KB – Parental Involvement in Education

Mrs. Wolsey – We have updated our Open Enrollment to coincide with what we have been doing and to be in alignment with having the Cambridge Program at both of the new locations next year. We are asking you approve our changes to JFB and changes from ASBA.

Mr. Ricca made a motion to approve changes in Policy due to Legislation as received from the Arizona School Boards Association in a Policy Services Advisory and our changes and to select option A for GCQF.

Mrs. Weisser seconded the motion.

The motion to approve changes in Policy due to Legislation as received from the Arizona School Boards Association in a Policy Services Advisory and our changes and to select option A for GCQF.

- 16) Approve Donations Action

Praxair Inc. of Kingman employees donated various school supplies to students;

- Spiral notebooks = 66
- Bottle glue = 2
- Notebook paper = 26
- Glue sticks = 25
- 3 ring binders = 5
- Markers = 11 pks
- Packs of pens = 21
- Colored pencils = 9 pks
- Rulers = 16
- Crayons = 34 boxes
- Pencil sharpeners = 2
- Hand sanitizer = 5
- Pink erasers = 1 pk.
- Pencils = 12 pks
- Pencil top erasers = 1 pk.
- Pocket folders = 34
- Dry erase markers = 3 pks
- Backpacks = 4

Black Mountain School

- Mrs. Green donated a flute to music department valued at \$700.00
- Susan Barboa donated school supplies
- Anonymous donation of \$300.00 for Athletic Club
- The Northern Arizona University Farmers Co-Op extension and Starr Nursery donated 20 bags of compost and an assortment of vegetable plants
- Arizona Feed and Supply Store donated 1 water tank to Math & Science Club for the community garden

White Cliffs Middle School

- Matt O'Neill donated shorts for Cross Country Team valued at \$383.00

Manzanita Elementary

- Pepsi donated 12 cases of water, with 32 bottles in each case
- McKee Foods donated 200 snacks
- Cerbat Elementary donated 20 two-way radios

Lee Williams High School

- Aaron Mayberry and Patrick Trull donated an American Flag valued at \$38.00
- American Woodmark donated \$250 to Swim Team

Cerbat Elementary

- Pioneer Title donated school supplies, food and clothes for families
- Mrs. Weisser made a motion to approve the listed donations with our thanks.
Mr. Ricca seconded the motion with gratitude.
The motion to approve the listed donations passed in favor 3-0.

17) Adjourn at 5:59 pm.

Action

Mrs. Weisser made the motion to adjourn.
Mr. Ricca seconded the motion.
The motion to adjourn passed in favor 3-0.

Dr. Charles Lucero, President

Dr. Jeri Brock, Vice President