

**Kingman Unified School District #20**  
**Regular Governing Board Meeting Minutes**  
**3033 MacDonald Avenue, Kingman, AZ**  
**April 11, 2017**

- |  |   |                                 |                          |                            |                                  |   |                                     |  |  |  |
|--|---|---------------------------------|--------------------------|----------------------------|----------------------------------|---|-------------------------------------|--|--|--|
| 1)   | Call To Order @ 5:32 pm   | Action                          |                          |                            |                                  |   |                                     |  |  |  |
| 2)   | Pledge of Allegiance  | Action                          |                          |                            |                                  |   |                                     |  |  |  |
| 3)   | Roll Call:  | Action                          |                          |                            |                                  |   |                                     |  |  |  |
|  | <table border="0" style="width: 100%;"> <tr> <td style="width: 50%;">Dr. Jeri Brock – Vice President</td> <td style="width: 50%;">Mr. Bruce Ricca - Member</td> </tr> <tr> <td>Mrs. Beth Weisser – Member</td> <td>Mr. Roger Jacks – Superintendent</td> </tr> <tr> <td>Mrs. Jeri Wolsey – Assistant Superintendent</td> <td>Mr. Ahron Sherman – Finance Manager</td> </tr> <tr> <td>Mrs. Heather Shaw-Burton – Director of Administrative Services</td> <td></td> </tr> </table>   | Dr. Jeri Brock – Vice President | Mr. Bruce Ricca - Member | Mrs. Beth Weisser – Member | Mr. Roger Jacks – Superintendent | Mrs. Jeri Wolsey – Assistant Superintendent | Mr. Ahron Sherman – Finance Manager | Mrs. Heather Shaw-Burton – Director of Administrative Services |  |  |
| Dr. Jeri Brock – Vice President                                | Mr. Bruce Ricca - Member  |                                 |                          |                            |                                  |   |                                     |  |  |  |
| Mrs. Beth Weisser – Member                                     | Mr. Roger Jacks – Superintendent  |                                 |                          |                            |                                  |   |                                     |  |  |  |
| Mrs. Jeri Wolsey – Assistant Superintendent                    | Mr. Ahron Sherman – Finance Manager   |                                 |                          |                            |                                  |   |                                     |  |  |  |
| Mrs. Heather Shaw-Burton – Director of Administrative Services |   |                                 |                          |                            |                                  |   |                                     |  |  |  |
| 4)   | <p>Presentation of AZPE Mini-Grant awarded to Susan Collins at Manzanita Elementary<br/> Mr. Taylor – Susan was recently recognized in Kingman Daily Miner for becoming Nationally Board Certified. We are truly blessed to have her with us.<br/> Dr. Leah Esmont from AZPE was present to award the mini grant. I have only known her for about 15 minutes and I concur that he is correct.</p>   | Presentation                    |                          |                            |                                  |   |                                     |  |  |  |
| 5)   | <p>Buckeye Lions Club to recognize Lee Williams High School students for their help in bringing in used eyeglasses.<br/> Mr. Tom Price from the local Lion’s Club here on behalf of Buckeye Lion’s Club. He presented Mrs. Gretchen Dorner with a plaque for the Lee Williams Track Team.</p>   | Presentation                    |                          |                            |                                  |   |                                     |  |  |  |
| 6)   | <p>Call to the Audience (The Board will listen to any comment from the public but will not respond except as permitted by A.R.S. § 38-431.01(G). The Board may refer the item to the administration or request to have it placed on a future agenda.)</p> <p>Ron Bahre shared results of National History Day competition.</p>  | Information                     |                          |                            |                                  |   |                                     |  |  |  |
| 7)   | <p>Reports</p> <ul style="list-style-type: none"> <li>• Superintendent Roger Jacks <ul style="list-style-type: none"> <li>❖ We are really proud of our Team 60 Robotics club. It has been a tough year with Kerry Schanaman passing. They have done really well. They placed second at a recent competition. Rusty Moomey can share a little more information.</li> <li>❖ Mr. Moomey – there were 47 teams in Las Vegas last week. We were ranked 32. The top 8 teams had a further competition and they were able to pick an alliance to help them. Team 60 was chosen by the 7<sup>th</sup> and 3<sup>rd</sup> place teams.</li> <li>❖ Roger Jacks – a month ago we received a call from a gentleman in Scottsdale. He is in his 80’s and wants to put some of his affairs in order. He has offered to donate 150 acres of property by Mt. Tipton to us. We are currently in discussion with our attorneys and SFB.</li> </ul> </li> <li>• Jeri Wolsey – Intersession <ul style="list-style-type: none"> <li>❖ We had a huge turnout this time around with all the grade levels.</li> </ul> </li> <li>• Board Reports <ul style="list-style-type: none"> <li>❖ Mrs. Weisser – last week I went to a conference for two days regarding equity and the different problems people face.</li> </ul> </li> </ul> | Information                     |                          |                            |                                  |   |                                     |  |  |  |
| 8)   | <p>Approval of Routine Orders of Business. Documentation concerning the matters on the Consent Agenda may be reviewed at the Kingman Unified District Office, 3033 MacDonald Avenue. Any Board member may request an item be pulled off the agenda for further discussion.</p>  | Action                          |                          |                            |                                  |   |                                     |  |  |  |
| A.   | <p>Approve Minutes<br/> March 6, 2017                      Regular Governing Board Meeting</p>  |                                 |                          |                            |                                  |   |                                     |  |  |  |
| B.   | <p>Approve Vouchers</p> <ol style="list-style-type: none"> <li>1. KUSD Vouchers: 2098-2111, 3002</li> <li>2. KUSD Payroll Vouchers: 41-44, 1043-1046</li> </ol>   |                                 |                          |                            |                                  |   |                                     |  |  |  |

*Members of the public may view the content of the vouchers 24 hours prior to the board meeting in the district office.*

- C. Ratify March 2017 Personnel Termination list in board packet
- D. Ratify March 2017 Personnel New Hire list in board packet
- E. Approve the February, 2017 Financials
- F. Approve the Extra Curricular Activity Fee Schedule
- G. Approve School Fundraisers (listed in board packet)
- H. Approve out of state travel for Heather Shaw-Burton, Julie Lasham, Casey Johnson, and Cynthia Brown to travel to San Antonio, Texas, to attend the Tyler Connect Conference from May 7-10, 2017.
- I. Approve out of state travel for three Kingman High School students and their sponsor in Robotics to travel to Houston, Texas, from April 18-27, 2017, for the FRC Championships. Kingman Academy High School will be attending and will pay the travel expenses.
- J. Approve Robert Pope to travel to Charleston, South Carolina, for the Leadership Forum on Digital Convergence, to represent Arizona, May 16-18, 2017. This will be paid for by Modern Teacher with no cost to the district.

Mr. Ricca made a motion to approve the routine orders of business.

Mrs. Weisser seconded the motion.

The motion to approve the routine orders of business passed in favor 3-0.

- 9) Approve bell times for the 2017/2018 school year Action  
Mrs. Wolsey – transportation has worked up the bell times for next school year. We would like your approval on these times.

Mr. Ricca made a motion to approve the bell times for the 2017/2018 school year.

Mrs. Weisser seconded the motion.

Mrs. Weisser – are the times staggered because of transportation? Mrs. Wolsey – yes.

The motion to approve the bell times for the 2017/2018 school year passed in favor 3-0.

- 10) Request Sole Source declaration for Storm Education Enterprises for Wilda’s Writing Workshop and material for *Write Up a Storm* reading program by Dovetail House Publishing. Action

Mr. Oder – we use this curriculum and would like to keep using it. This qualifies us to keep using.

Dr. Brock – this is all grant funded, correct? Mr. Oder – yes.

Mrs. Weisser made a motion to approve Sole Source declaration for Storm Education Enterprises for Wilda’s Writing Workshop and material for *Write Up a Storm* reading program by Dovetail House Publishing.

Mr. Ricca seconded the motion.

The motion to approve Sole Source declaration for Storm Education Enterprises for Wilda’s Writing Workshop and material for *Write Up a Storm* reading program by Dovetail House Publishing passed in favor 3-0.

- 11) Permission to seek competitive bids for Cafeteria Food and Paper Products Action

Mr. Mayo – I am here to ask your permission to go out and get the best prices. We do this each year.

Mr. Ricca made a motion to approve permission to seek competitive bids for cafeteria food and paper products.

Mrs. Weisser seconded the motion.

The motion to approve permission to seek competitive bids for cafeteria food and paper products passed in favor 3-0

- 12) First Reading in change in policies as advised by Arizona School Board Association: Discussion
- ♦ Policy Manual and Administrative Regulations-Introduction
  - ♦ BGD – Board Review of Regulations
  - ♦ DIE – Audits/Financial Monitoring
  - ♦ DJE – Bidding/Purchasing Procedures
  - ♦ GCCA – Professional/Support Staff Sick Leave
  - ♦ GCF-ED – Professional Staff Hiring
  - ♦ GDF-EE – Support Staff Hiring
  - ♦ GDJ – Support Staff Assignments and Transfer
  - ♦ IJNDBA – Website Accessibility – NEW POLICY
  - ♦ JFABD and JFABD-EB – Admission of Homeless Students

- ♦ JFB – Open Enrollment
- ♦ JFBA – Unsafe School Choice
- ♦ JLCC – Communicable/Infectious Diseases
- ♦ JR and JR-R – Student Records
- ♦ JRR – Student Surveys
- ♦ LBD and LBD-E – Relations with Charter Schools – DELETE

Mrs. Wolsey – this is our first reading of the changes in policies due to wording changes coming from the legislature. We do have one policy that is being deleted as it is no longer necessary. One policy is being added to deal with website accessibility. Are there any questions.

Mrs. Weisser – the accessibility issues, is this going to cost money? Mr. Pope – only in manpower. We will make sure the language in our websites are set up correctly. This stems from a lawsuit in another state, making sure websites are accessibility for the deaf or blind. We have a website person on staff and he will be making sure we are compliant.

13) **Approve Donations:**

Action

**Donated to KUSD #20 from Freeman Regional Distribution Center**

- ♦ 12 - Oak Bookcases with shelves
- ♦ 5 - Oak Desks
- ♦ 5 - Oak Credenzas
- ♦ 5 - Cherry Desks
- ♦ 5 - Cherry Credenzas
- ♦ 3 - Signature Love Seats
- ♦ 2 - Hemingway Writing Tables
- ♦ 100 - Black Diamond Diplomat Chairs
- ♦ 100 - Black Tweed Exec. Chairs
- ♦ 4 - Cherry End Tables
- ♦ 3 - Black Table Lamps
- ♦ 4 - Metro Slate End Tables
- ♦ 3 - Luna 6' Black Top Conference Tables
- ♦ 4 - Milano 7' Black Top Conference Tables

**Kingman High School**

- ♦ American Legion Auxiliary donated one box of 9X12 manila envelopes
- ♦ American Woodmark donated \$1,500.00 in supplies for our CTE Woodwork class

**Cerbat Elementary**

- ♦ Bonne Plant Farm donated cabbage plants for all 3<sup>rd</sup> grade students
- ♦ Family Dollar donated valentines
- ♦ Dan Clemens donated 30 pairs of shoes
- ♦ Home Depot donated various items for a gardening basket for Blingo Night
- ♦ True Value donated various items for Blingo Night
- ♦ Best Western donated 2 brochure racks and 1 case of paper

**Lee Williams High School**

- ♦ VFW Post 3516 donated \$200 to drama
- ♦ Brad and Joan Abraham donated \$500 to track team and \$125 to band
- ♦ Brinker International donated \$60 to chess
- ♦ Jim and Judy Abraham donated 4474.69 work of paint to drama department
- ♦ Darin L. Goehring donated bookshelves
- ♦ Bryce Ware donated a bookshelf
- ♦ Martin Swanty Auto Center donated a golf cart for athletics valued at \$3,803.35

**Manzanita Elementary**

- ♦ Pepsi Beverage Co. donated 8 cases of water for AzMERIT testing
- ♦ Little Debbie donated 15 boxes of snacks for AzMERIT testing
- ♦ Coca-Cola donated 8 cases of water for AzMERIT testing

Mr. Ricca - We have had some great donations and we really appreciate it. He made a motion to approve the listed donations.

Mrs. Weisser seconded the motion.

The motion to approve the listed donations passed in favor 3-0.

14) Adjourn at 5:58 pm

Action

Mrs. Weisser made a motion to adjourn  
Mr. Ricca seconded the motion  
The motion to adjourn passed in favor 3-0

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Dr. Charles Lucero, President

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Dr. Jeri Brock, Vice President