

**Kingman Unified School District #20**  
**Regular Governing Board Meeting Minutes**  
**3033 MacDonald Avenue, Kingman, AZ**  
**March 6, 2017**

- 1) **Call To Order at 5:35 pm** **Action**
- 2) **Pledge of Allegiance** **Action**
- 3) **Roll Call:** **Action**  
 Dr. Charles Lucero – Present Dr. Jeri Brock – Absent  
 Mr. Bruce Ricca – Present Mrs. Carole Young – Present  
 Mrs. Beth Weisser – Absent
- 4) **Dana Kunert to present Christian Aquino who has qualified to participate in the Arizona State National Geographic Bee**  
 ☞ Mrs. Kunert – I am here tonight to recognize the outstanding effort of one of our students. If the student wins the school bee, the student takes a test. The top 100 qualifiers is invited to participate in the Arizona State National Geographic Bee. Christian Aquino is our fourth student White Cliffs Middle School has sent.  
 ☞ Dr. Lucero – Christian, will you come back in April and let us know how you did? Christian – yes, sir.
- 5) **Call to the Audience** (The Board will listen to any comment from the public but will not respond except as permitted by A.R.S. § 38-431.01(G). The Board may refer the item to the administration or request to have it placed on a future agenda.) **Discussion**  
 ☞ Kingman Band Boosters came forward with a student to share his story on how band has helped him in his academics.  
 ☞ Angela Neff – I have a student in KMS Band and KHS Band. Is here to question why the district does not budget money for band travel to competition
- 6) **Reports** **Discussion**  
 ☞ Superintendent Roger Jacks - none  
 ☞ Board Reports - none
- 7) **Approval of Routine Orders of Business.** Documentation concerning the matters on the Consent Agenda may be reviewed at the Kingman Unified District Office, 3033 MacDonald Avenue. Any Board member may request an item be pulled off the agenda for further discussion. **Action**
- A. Approve Minutes  
 February 14, 2017 Regular Governing Board Meeting  
 February 24, 2017 Governing Board Budget Workshop
- B. Approve Vouchers  
 1. KUSD Vouchers: 2092-2097, 3000-3001  
 2. KUSD Payroll Vouchers: 39-40, 1041-1042

*Members of the public may view the content of the vouchers 24 hours prior to the board meeting in the district office.*

- C. Approve Certified Personnel Ratification as per attached list, including the following: AMENDED

	Name	Position	Site	Date
<b>Resignations</b>	Crikett Jensen	Social Studies	Kingman High	5/25/2017
	Mark Richter	Visual Arts	Lee Williams High	5/25/2017
	Nicholas Trotter	Social Studies	Kingman High	5/25/2017
	Kelli Sawyer	3rd Grade	Cerbat Elementary	5/25/2017
	Margaret Emlund	6th Grade	Kingman Middle	5/25/2017
<b>Retirements</b>	Joy Lightner	Math	Kingman Middle	5/25/2017
<b>Leave of Absence</b>	Brenda Varney	Special Education	Cerbat Elementary	2/6/2017
	Susan Gunther	6th Grade	White Cliffs Middle	1/9/2017

<b>Employed Transfer</b>	Amanda Picard	Science	Kingman High School	2/21/2017
	Lea Leticia Shepherd	Art	Black Mountain	2/21/2017
	Sarah Baar	Social Studies	Kingman Middle	3/27/2017
	Lucy Herring	Physical Education	Kingman Middle	2/27/2017
<b>Retiree Not Returning</b>	Mollie Casson	Director of Exceptional Student Services	District Office	6/30/2017

D. Approve Classified Personnel Ratification as per attached list, including the following: AMENDED

	<b>Name</b>	<b>Position</b>	<b>Site</b>	<b>Date</b>
<b>Terminations</b>				
	Juan Castro	Bus Driver in Training	Transportation	1/30/2017
	Andrew Pierce	Bus Driver in Training	Transportation	1/30/2017
	Rita Turnley	Bus Driver in Training	Transportation	1/30/2017
	Patrick Perez	Bus Driver in Training	Transportation	2/8/2017
	Timothy Hoppin	Bus Driver	Transportation	2/17/2017
	Tina Lee	Bus Driver	Transportation	2/17/2017
<b>Resignations</b>				
	Connie German	SPED Paraeducator II	Black Mountain Elementary	2/3/2017
	Elizabeth Juarez	Custodian	Kingman High School	2/6/2017
	Valerie Panagopolous	Paraeducator I	Cerbat Elementary	2/6/2017
	Larry Hayes	Custodian	Black Mountain Elementary	2/6/2017
	Ramona Nunez	Attendance Clerk	Cerbat Elementary	2/16/2017
	William Helzer	General Maintenance HVAC	Maintenance	2/3/2017
	Lisa Galindo	Substitute Cafeteria Helper	Food Services	2/13/2017
	Stephen Pike	Groundskeeper	Maintenance	2/14/2017
	John Brownlee	Bus Driver	Transportation	2/16/2017
	Trace Lewis	Lead Custodian	Hualapai Elementary	2/28/2017
	Robert Bunch	Bus Driver	Transportation	3/2/2017
<b>Retirement</b>				
	Jacqueline Bailey	Paraeducator II	Cerbat Elementary	5/24/2017
<b>Return from Leave</b>				
	Nancy Lattanzio	Bus Driver	Transportation	1/30/2017
<b>Transfers</b>				
	Darcy Duncan	Administrative Assistant	Cerbat Elementary	2/13/2017
	Allison Bryan	Cafeteria Helper	White Cliffs Middle School	2/6/2017
	Shanna Averett	Cafeteria Helper	Manzanita Elementary	2/6/2017
	Dynette Jordan	SPED Paraeducator IV	Hualapai Elementary	2/6/2017
	Dale Jones	Bus Driver	Transportation	2/13/2017
	Alisha Brown	Paraeducator I	Desert Willow Elementary	3/6/2017
	Shana Hammons	CDC Caregiver	La Senita/Little Explorers	2/17/2017
	Alora Asplin	CDC Caregiver	La Senita/Little Explorers	2/17/2017
	Dakota Valandingham	CDC Caregiver	La Senita/Little Explorers	2/17/2017
	Marion Baird	Attendance Clerk	Cerbat Elementary	2/22/2017
	Casey Johnson	Payroll/Benefits Specialist	District Office	2/27/2017
	Tina Torres	Secretary	District Office	2/27/2017
<b>Employed</b>				
	Holly Hewitt	Substitute Cafeteria Helper	Food Services	2/13/2017
	Lisa Galindo	Substitute Cafeteria Helper	Food Services	2/13/2017
	Stephanie Phelps	Paraeducator I	Cerbat Elementary	2/14/2017
	Cynthia Swenson	Paraeducator II	Hualapai Elementary	2/21/2017
	Ernest Scaff	SPED Paraeducator V	Manzanita Elementary	2/21/2017
	Joseph Fragassi	Bus Driver in Training	Transportation	2/22/2017
	Alicia Padilla	Custodian	Kingman High School	2/27/2017
	William Lexon	Bus Driver in Training	Transportation	2/23/2017
	Joseph Sgroi	Bus Driver in Training	Transportation	2/23/2017

E. Approve the January, 2017 Financials

F. Approve the Extra Curricular Activity Fee Schedule

G. Approve School Fundraisers (listed in board packet)

**Motion to approve the consent agenda was made by Mrs. Young**

**Motion was seconded by Mr. Ricca**

**The motion to approve the consent agenda passed in favor 3-0**

**8) Discussion of proposed 2017/2018 Draft Budget**

**Discussion**

Mrs. Shaw-Burton – we added two new slides to the presentation from when we presented it at the Meet & Confer Meetings. I am happy to say our insurance rates will not be going up this next year.

After meeting with Meet & Confer and our administrators there were some concerns.

Mr. Jacks – some concerns from classified employees is they feel a lot of reducing the budget was on the backs of classified employees. That is yes and no. We are trimming some of our classified. Part of the reason is we cannot increase class sizes more. We have gone down to bare bones in administrators at our schools and have gone down two directors here at the district office. This forced us to look at the classified positions to see where we could trim. We realize we have a problem with Prop 206, salary compression, and the 1% pay raise. That is a \$500,000 package that is going into classified. In the admin meeting this morning most of the discussion was with our para educators. More than likely we are going to go through some type of budget cuts next year. If we delay reducing the para educators hours by one year, we think it will be a worst case scenario. Because of Prop 206 pay increase, they would actually be working less hours next year, but receiving more money.

Some of the issues that came up from the Meet & Confer have been dealt with.

Our administrators are getting a little antsy on getting contracts out because other school districts are starting to do so. We would just need to get input on the salary increase. We could worry about the stipends later. Right now our plan would be to provide the saving from the insurance to our employees and not have an increase. Our recommendation would be to leave the employee cost the same as this year.

Mrs. Young – on the \$500,000 packet of restructure, can we see how that would look? Mrs. Shaw-Burton went over the new classified salary schedule.

Mrs. Young – on the para professionals, I thought when we had our budget meeting, the 32 hours was what was wanted? Mr. Jacks – we revisited it today and 50% felt that was a way we could make that change. The others felt we could make the change, but they are currently using them. One concern when we went to the 4 day week, we made a promise we would not change the hours. At the time we did not know Prop 206 was going to happen.

Dr. Lucero – this is a little different than what was discussed at the last meeting.

Mr. Jacks – I don't feel any of our administrators feel it is a deal breaker.

Mrs. Young – I have two concerns. One is the compression issue. I am really concerned about that. The other is recruiting of teachers.

Mr. Ricca – some districts have already sent out contracts? So we are behind the ball?

Mr. Jacks – yes, some neighboring districts have already.

Dr. Lucero – \$500,000 for minimum wage, 1 % pay raise and compression. The stipends have changed because no increase in health costs?

Mrs. Shaw-Burton – yes. Dr. Lucero – of the \$500,000, \$300,000 of it is Prop 206? Mrs. Shaw-Burton - it is closer to \$400,000. Dr. Lucero – what would the increase be for 2%? Mrs. Shaw-Burton - It would be approximately \$250,000.

Dr. Lucero – you don't want to recommend more than a 1% because we would have to sustain it?

Dr. Lucero – I believe all of the Board members are fine with us not raising the cost of health insurance since we did not receive an increase.

Mr. Ricca – as far as the para professionals, I feel that if we cut their hours and increase their pay, it is OK.

Mrs. Young – how many para professionals do we have? Mrs. Shaw-Burton – we have well over 100.

Mr. Jacks – are we OK with getting out the contracts with a 1% pay raise and then the Board can make a change later in the spring after we see the state budget figures? We have had to reissue contracts in the past when we have made a change later.

Board Members were fine with proceeding with contracts going out.

**9) Discuss District options in dealing with broken certified contracts**

**Discussion**

Mr. Jacks – we have a couple options. One is charging \$2500 broken contract fee. The other option is, if the district feels there is no good faith on the teacher's side on trying to work with the district, the district can go to the state Board and ask for a suspension of their certificate. It is for the state of Arizona; however, most states will honor that suspension.

If they have a legitimate reason such as family or medical emergency we will work with them.

Mrs. Shaw-Burton – On the teachers that left since beginning of year, 65% of them we were able to collect the fee. We have had 18 leave. We always prioritize trying to collect any Prop 301 money because that would go back into our pool for the teachers.

One thing we are going to bring up to Meet and Confer for next year is to spread the 301 money over the year instead of in 3 lump sums.

Mr. Ricca – whose decision is it when they leave? What reason do they have? Mr. Jacks - Teacher goes to principal and tells them they want to leave for whatever reason. The principal goes to HR and has a discussion. We then have a discussion on what type of action should we do.

Mrs. Shaw-Burton - Of the 18, three were on FMLA or district leave of absence

Dr. Lucero – why do we do the 301 in three payments? Mrs. Shaw-Burton – I think that is just because they prefer to have the lump sum.

Mr. Jacks– I think we used to do it a different way. It was change due to requests from Meet and Confer.

Mrs. Shaw-Burton – the buckets are 1/5, 2/5 and 2/5. The first payment is in July or August. The second is around Thanksgiving and the last one is mid-June.

**10) Approve Donations:**

**Action**

**Lee Williams High School**

- Mohave State Bank donated \$200.00 towards tennis
- Dr. Lorne Taylor donated \$150.00 towards basketball
- Run A Thon donated \$1,406.00 towards track and field

**Hualapai Elementary School**

- Jesse Carranza donated a U.S. Flag valued at \$200

**Desert Willow Elementary School**

- Anonymous Donor donated medical supplies valued at \$800.00

**Kingman High School**

- Mattress Land donated a sofa and love seat for staff lounge

**Cerbat Elementary School**

- Tricia Kelley donated a refrigerator
- Home Depot donated measuring tapes for math projects

**Black Mountain School**

- Sonic in Golden Valley donated 5 bags of ice
- Coast and Gas in Golden Valley donated 8 large pizzas
- Arizona Youth Partnership donated \$1,500
- Golden Valley Assembly of God donated case of paper, pencils, tape, dry erase markers, and glue sticks
- Starr and Mona Jensen donated \$400.00 as a tax credit

**Motion to approve the donations was made by Mr. Ricca. We appreciate it so much on everything we get for the schools**

**Motion was seconded by Mrs. Young**

**The motion to approve the donations passed in favor 3-0**

**11) Adjourn 6:37**

**Action**

**Motion to adjourn the meeting was made by Mrs. Young**

**Motion was seconded by Mr. Ricca**

**Motion to adjourn passed in favor 3-0**

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Dr. Charles Lucero, President

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Dr. Jeri Brock, Vice President