

**Kingman Unified School District #20
Regular Governing Board Meeting Minutes
3033 MacDonald Avenue, Kingman, AZ
January 10, 2017**

- 1) **Call To Order at 5:30 pm** Action
- 2) **Pledge of Allegiance was said** Action
- 3) **Roll Call** Action
Dr. Charles Lucero – Present **Mr. Bruce Ricca – Present** **Mrs. Beth Weisser – Present (new)**
Dr. Jeri Brock – Present **Mrs. Carole Young – Present**

- 4) **Motion to Proceed With Organizational Meeting** Action
- Dr. Brock made a motion to proceed with Organization Meeting**
Mrs. Young seconded the motion
The motion to proceed with Organization Meeting passed in favor 4-0.

- 5) **Organizational Meeting of the Governing Board** Action
- A. Swearing in of newly elected Board Member – Mike File, Mohave County School Superintendent, Performed the swearing in of Bruce Ricca and Beth Weisser**
- B. Election of a President for 2017 – Charles Lucero was nominated for President by Dr. Brock; Mr. Ricca seconded; Dr. Lucero was elected President 5-0**
- C. Election of a Vice-President for 2017 – Jeri Brock was nominated for Vice President by Charles Lucero; Mrs. Young seconded; Jeri Brock was elected Vice President 5-0**
- D. Set Meeting Calendar for 2017 – keep meeting dates as the 2nd Tuesday of the month at 5:30pm Was motioned by Dr. Brock; Mr. Ricca seconded; the motion to keep the current schedule of the 2nd Tuesday of the month at 5:30 pm passed 5-0**

E. Authorize Signatures for District Checking Accounts (listed below)

<u>Bank</u>	<u>Account</u>	<u>Account Name</u>	<u>Signers</u>
Mohave State Bank	167801029	Cafeteria Misc.	Alexander Mayo, Tonya Green, Heather Shaw-Burton, and Roger Jacks
Wells Fargo	4123006017	Payroll Account	Heather Shaw-Burton and Roger Jacks
Wells Fargo	4123006025	Tax Account	Heather Shaw-Burton and Roger Jacks

Dr. Brock made a motion to approve the check signers listed
Mrs. Young seconded the motion
The motion to approve the check signers passed 5-0

- 6) **Motion to Adjourn Organizational Meeting and Reconvene Regular Governing Board Meeting** Action
- Mrs. Weisser made a motion to adjourn Organizational Meeting and Reconvene Regular Governing Board Meeting**
Dr. Brock seconded the motion
The motion to Adjourn Organizational Meeting and Reconvene Regular Governing Board Meeting passed in favor 5-0

- 7) **Ronald Bahre to present Angelique Shumway as Arizona’s top winner for PowerPoint and Excel** Presentation
- Mr. Bahre – Angelique will be representing the state of Arizona and Lee Williams High School at the Microsoft competition in Florida in June. Microsoft writes the test. Top score is 1,000 points in each. Angelique scored 969 in Power Point and 980 in Excel. This is the first year Lee Williams High School has participated.

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8) Call to the Audience

Discussion

- Ken Cates – wants to let Board Members know what a great job Shelley Oestmann at Black Mountain and Rusty Moomey at Kingman High School are doing.

9) Reports

Discussion

- Superintendent Roger Jacks - National History Day is 2/25 and they are always in need of judges. If you are interested email Ron Bahre and let him know.
- Board Reports – Dr. Lucero read a statement from Laurie Voss Barthlow thanking everyone and to show her appreciation of her time spent as a Board Member for KUSD #20.

10) Approval of Routine Orders of Business

Action

A. Approve Minutes

December 12, 2016 Regular Board Meeting

B. Approve Vouchers

1. KUSD Vouchers: 2067-2079
2. KUSD Payroll Vouchers: 27-30, 1028-1031

C. Approve Certified Personnel Ratification as per attached list, including the following:

	Name	Position	Site	Date
Resignations	Deniece Davenport	SPED Sheltered Resource	Hualapai Elementary	12/13/2016
	Joshua Pullen	Social Studies	Kingman Middle	12/22/2016
	Jess Brinkerhoff	Athletic Trainer	Lee Williams High	1/6/2017
Retire from KUSD	Chris Nutt	HR Director	District Office	1/16/2017
Emergency Certified	Brent Miracle	6th Grade	Kingman Middle	1/9/2017
	Kari Agnew	7th/8th Gr Math	Kingman Middle	1/9/2017
Rescind Notification	Joan Oursler	Occupational Therapist	Manzanita Elementary	12/6/2016
Leave of Absence	Amanda Picard	Biology	Kingman High	11/30/2016
	Lynda Applebaum	Essentials	Lee Williams High	12/5/2016
	Lauren Ward	Cambridge Language Arts	White Cliffs Middle	12/20/2016
	Jeanette Dunn	5th Grade Accelerated	Hualapai Elementary	12/21/2016
Return from Leave	Russell Delude	Earth Science	Kingman High	12/5/2016
	Patricia Christen		Kingman High	10/17/2016
Employed	Cera-Alizibeth Ry-Allen	PreSchool	Little Explorers	12/13/2016
	Robert Vranas	5th Grade	Manzanita Elementary	12/14/2016
	Christine Vasey	PreSchool	Little Explorers	12/20/2016
	Patricia Hunter	SPED Resource K-5	Hualapai Elementary	12/28/2016
	Jennifer Colbert	3rd Grade	Cerbat Elementary	12/19/2016
	Robyn DeJonker	Kindergarten	Black Mountain School	12/29/2016
Transfer	Jacob Iodence	Teacher On Assignment	Lee Williams High	1/9/2017
	Wayne Hurley	Title 1 Math Interventionist	KAMS	1/9/2017
	Julie Runkel	Teacher On Assignment	Cerbat Elementary	12/19/2016
	Linda Panagopoulos	1st Grade	Desert Willow	1/9/2017
Smart Schools Plus	Teresa Dufresne	Title 1 Math Interventionist	Mt. Tipton	1/17/2017

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D. Approve Classified Personnel Ratification as per attached list, including the following:

	Name	Position	Site	Date
Terminations	Kevin Murdock	Para educator II	Kingman High School-KAMS	12/1/2016
Resignations	Roxana De La Vega	Para educator I	Cerbat Elementary	12/15/2016
	Donald Benne	Cafeteria Helper	White Cliffs Middle School	12/22/2016
	Charity Wurtz	Nurse	Kingman Middle School	12/8/2016
	Vincent Crimi	Bus Driver	Transportation	12/13/2016
	Maria Kirby	SPED Para educator IV	Little Explorers/La Senita	12/20/2016
	Jacob Radowski	CDC Caregiver	Little Explorers/La Senita	1/13/2017
	Linda Panagopoulos	Para educator II	Desert Willow Elementary	1/5/2017
Transferring to Certified	Rick Crook	Custodian	Lee Williams High School	12/22/2016
	Nicholas Litzinger	Online Education Support II	Lee Williams High School	12/22/2016
Return from Leave	Julia Temple	SPED Para educator V	Little Explorers/La Senita	12/5/2016
	Karen Hardcastle	Cafeteria Site Lead	Cerbat Elementary	11/21/2016
Leave of Absence	Shannon Sgroi	SPED Para educator V	Black Mountain Elementary	11/29/2016
Transfers	Patricia Schmidt	Cafeteria Helper	Cerbat Elementary	12/5/2016
	Patrick Herrera	Cafeteria Helper	Lee Williams High School	12/5/2016
	Mike Jose	General Maintenance Worker	Mt. Tipton	12/5/2016
	Rita King	Bus Driver	Transportation	9/22/2016
	Catherine Therrien	SPED Para educator IV	Hualapai Elementary	12/7/2016
	Katelyn Mitchell	CDC Caregiver	Little Explorers/La Senita	12/13/2016
	Megan McNair	Substitute CDC Caregiver	Little Explorers/La Senita	12/13/2016
	Joni Nevarez	Attendance Clerk	Desert Willow Elementary	12/21/2016
	Pamela Rutter	Cafeteria Helper	Lee Williams High School	1/9/2017
	Eleanor Witt	Cafeteria Helper	Black Mountain Elementary	1/9/2017
	Julie Harms	Cafeteria Site Lead	Desert Willow Elementary	12/21/2016
	Donald Stickney	Cafeteria Helper	White Cliffs Middle School	1/9/2017
	Christine Eimon	Cafeteria Helper	Desert Willow Elementary	1/9/2017
	Michele DeDen	SPED Para educator IV	Hualapai Elementary	1/9/2017
	Jessica Striler	SPED Para educator IV	Hualapai Elementary	1/9/2017
	Kari Bjergo	Cafeteria Helper	White Cliffs Middle School	1/9/2017
	Annie Skommesa	Para educator II	Manzanita Elementary	1/9/2017
Employed	Andrew Winningham	Custodian	Mt. Tipton	12/6/2016
	Charlotte Cleveland	Substitute Cafeteria Helper	Food Services-Mt. Tipton	12/8/2016
	Carl Champion	SPED Para educator II	Kingman High School	12/12/2016
	Patrick Perez	Bus Driver in Training	Transportation	12/12/2016
	Robert Bunch	Bus Driver in Training	Transportation	12/12/2016
	Taylor Brown	SPED Para educator IV	Little Explorers/La Senita	12/19/2016
	Alisha Brown	SPED Para educator V	Hualapai Elementary	12/12/2016
	Melissa Schmacht	Para educator I	Cerbat Elementary	12/19/2016
	Bethany Brown	Nurse	Kingman Middle School	12/19/2016
	Sarah Jones	SPED Para educator V	Kingman High School	12/19/2016
	Aaron Mayberry	Custodian	Lee Williams High School	1/3/2017

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- E. Approve the November, 2016 Financials
- F. Approve the Extra Curricular Activity Fee Schedule
- G. Approve School Fundraisers (listed in board packet)
- H. Approve 25 Kingman Middle School 8th Grade Honors class students and 6 sponsors to travel to Anaheim & Long Beach, California for an educational & reward trip from May 15 – 21, 2017
- I. Approve 40 students and 3 sponsors from Kingman and Lee Williams High Schools to travel to St. George, UT to visit Dixie State on March 9, 2017

There is a correction to the dates for Kingman Middle School 8th grade Honors trip. The dates are April 21-28, 2017.

Dr. Brock made a motion to approve the Consent Agenda
Mrs. Young seconded the motion
The motion to approve the Consent Agenda passed in favor 5-0

11) District Office Restructuring

Action

Mr. Jacks – when we found out Chris was selected by MCESA for TIF 5 Field Specialist that presented an opening for HR position. Chris will still be spending most of her days at KUSD working with teachers and administrators. I am happy Chris is in that job. Heather Shaw Burton told me she was interested in HR position. She has done an outstanding job in accounting and finance. We started having discussions about it. We feel we could combine the two positions and call it Director of Administrative Services and save us about \$50,000. The concern is the work load. I have no doubt Heather can do it. We have come up with ways we can manage the workload. We feel we can handle it and come up with a better situation for our employees.

Mr. Ricca – is this something you really, really want to partake. Mrs. Shaw-Burton – yes, I did HR in the corporate world. I enjoy it more than finance.

Mrs. Young – the job goals are pretty aggressive for one person. You don't think you will be overwhelmed?

Mrs. Shaw-Burton – we have good support in the finance department. Ahron Sherman will step up as our Business / Finance Manager. We have worked closely together and I am sure he will do a great job for us.

Mrs. Young - does he have a degree in finance? Mrs. Shaw-Burton - No, it is in communications.

Mr. Jacks - we will still have Laura from the Professional Group come up about once per quarter.

Dr. Brock made a motion to approve the restructuring of the district office
Mrs. Weisser seconded the motion
The motion to restructure the district office passed in favor 5-0

12) Approve Tyler Technologies, Inc. as a Sole Source Provider as the school district's financial software provider (Visions and iVisions) for continued software licensing and support

Action

Dave Oder – this is a school business we have every year so we can continually use as sole provider.

Mr. Ricca made a motion to approve Tyler Technologies, Inc. as a Sole Source Provider as the school district's financial software provider (Visions and iVisions) for continued software licensing and support

Dr. Brock seconded the motion

The motion to approve Tyler Technologies, Inc. as a Sole Source Provider as the school district's financial software provider (Visions and iVisions) for continued software licensing and support passed in favor 5-0

13) Approve Donations:

Action

Desert Willow Elementary

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- ❖ Kingman Presbyterian Church donated Holiday gift bags, Kleenex for Medic's Office, and 21 KUSD Uniforms
- ❖ Kingman High School Salt Club donated blessing bags

Black Mountain School

- ❖ Living Waters donated jackets for boys and girls
- ❖ Presbyterian Church in Kingman donated 12 gift bags
- ❖ Kingman High School Salt Club donated 20 gift bags

Kingman High School

- ❖ Mr. & Mrs. Jay Juby donated \$2,500 to the Boys' Basketball Program

Mt. Tipton School

- ❖ Swire Coca-Cola donated 22 Twelve packs of Coca-Cola beverages for Winter Carnival
- ❖ Smith's Food and Drug donated 120 hot dogs and hot dog buns for Winter Carnival
- ❖ Safeway Food and Drug donated a \$25 gift certificate to purchase food items for Winter Carnival
- ❖ Stanley J. & Deborah A. Baran donated food, dishes and tableware for Winter Carnival cost of \$174.33

Lee Williams High School

- ❖ Anonymous donor donated \$100
- ❖ Westside Mobile (Exxon Mobile Educational Alliance Program) donated \$500.00

Manzanita Elementary

- ❖ Kristen Coates donated handmade scarves to give to students
- ❖ Kingman Presbyterian Church donated 13 Christmas gift bags for students

Cerbat Elementary

- ❖ Family Dollar donated 400 candy canes

Mrs. Weisser made a motion to approve the listed donations

Mr. Ricca seconded the motion with our many thanks

The motion to approve the listed donations passed in favor 5-0

14) Adjourn

Action

Dr. Brock made a motion to adjourn

Mrs. Young seconded the motion

The motion to adjourn passed in favor 5-0

Adjourn 5:46 pm

Dr. Charles Lucero, President

Dr. Jeri Brock, Vice President