

Kingman Unified School District #20
Regular Governing Board Meeting Minutes
3033 MacDonald Avenue, Kingman, AZ
November 8, 2016

- 1) Call To Order at 5:31pm
- 2) Pledge of Allegiance was said Action
- 3) Roll Call: Dr. Charles Lucero, President – Absent Mr. Bruce Ricca – Present Action
 Ms. Laurie Voss Barthlow, Vice President – Present Mrs. Carole Young – Absent
 Dr. Brock – Present
- 4) Presentation by Team 60 FIRST Robotics – Jody Schanaman – this is our 20th season. Our home is at Kingman High School. We have opened our doors to 7th graders on up. Team 60 gave a presentation of their robot and discussed what it needed to be able to accomplish in competition. Team 60 presented the Board members with a plaque and a medal to show their appreciation for all the support the Board has given to them. Presentation
- 5) Call to the Audience (The Board will listen to any comment from the public but will not respond except as permitted by A.R.S. § 38-431.01(G). The Board may refer the item to the administration or request to have it placed on a future agenda.) Information
 None came forward
- 6) Reports Discussion
 - Superintendent Roger Jacks – Kristina Weaver became the principal of Mt. Tipton School in July of this year. Ms. Weaver went over a presentation showing the improvements and new items at Mt. Tipton including a computer lab, a garden area and a tortoise habitat.
 - Board Reports - None
- 7) Approval of Routine Orders of Business. Action
 - A. Approve Minutes:
 1. October 11, 2016 Regular Board Meeting
 - B. Approve Vouchers:
 1. Payroll Vouchers: 13-15, 1014-1018
 2. KUSD Vouchers: 2038-2052
 - C. Approve Certified Personnel Ratification as per attached list, including the following:

	Name	Position	Site	Date
Leave of Absence	Russell Delude	Teacher	Kingman High School	10/25/2016
Return from Leave	Andrea Paeth	Teacher	La Senita	10/24/2016
	Mary Pottenburgh	Teacher	Hualapai	10/17/2016
Employed	Maria Sharkis	Teacher	Black Mountain	9/19/2016
	Troy Evertt	Teacher	KMS	10/17/2016
	Deniece Davenport	Teacher	Desert Willow	10/17/2016
	William Leva	Teacher	Black Mountain	10/17/2016
	Jewels Wolf	Teacher	Cerbat	10/18/2016
	Dora Watterson	Teacher	Cerbat	11/1/2016

- D. Approve Classified Personnel Ratification as per attached list, including the following:

	Name	Position	Site	Date
Resignations	Patricia Heinz	Bus Driver in Training	Transportation	10/7/2016
	Cynthia Swenson	Administrative Assistant	Hualapai	10/27/2016
	Curtis Williams	Maintenance Lead	Maintenance	10/21/2016
	Patricia Defore	Bus Driver	Transportation	10/13/2016
	Heather MacDougall	Special Education Para educator V	Kingman Middle School	10/27/2016
	Linda Daily	Bus Driver	Transportation	10/17/2016
	David Hollis	Bus Driver	Transportation	10/18/2016
	Jennifer Nowicki	Para educator IV Pre-Kindergarten	La Senita Preschool	10/26/2016
	Caroline Hollombe	Para educator II	Desert Willow Elementary	9/30/2016
	Larry McGill	Hearing Officer	District Office	10/21/2016
	Jennifer Badilla	Educational Interpreter I	District Office	10/4/2016
	Gail Sebring	Bus Driver	Transportation	10/24/2016
	Amber Green	Special Education Secretary	White Cliffs Middle School	10/20/2016
	Katelynn McNeil	Bus Monitor	Transportation	10/20/2016

	Carlos Valenzuela Medrano	Custodian	Kingman High School	10/17/2016	
Return from Leave	Arnold McCoy	Maintenance Lead	Maintenance	10/24/2016	
	Dana Glover	Bus Driver	Transportation	10/17/2016	
	Nancy Lattanzio	Bus Driver	Transportation	10/19/2016	
Leave of Absence	Shauna Campbell	Sped Para educator V	Kingman High School	9/12/2016	
Transfers	Kerry Strawn	Administrative Assistant	Mt. Tipton	10/17/2016	
	Sarah Kufleitner	Administrative Assistant	Cerbat	10/17/2016	
	Jennifer Egan-Kirby	Gear Up Coordinator	Kingman High School	9/19/2016	
	Tiffany Baker	Gear Up Assistant	Kingman High School	10/31/2016	
	Rae Blair	Bus Driver	Transportation	10/17/2016	
	Raymond Rettmann	Bus Monitor	Transportation	10/17/2016	
	Lacy Arrants	Librarian Para educator	Kingman Middle School	11/14/2016	
	Pamela Peters	Para educator II	Desert Willow Elementary	11/14/2016	
	Deborah Higbee	Administrative Assistant	Hualapai Elementary	10/31/2016	
	Trenton Chambers	Attendance Clerk	Hualapai Elementary	11/2/2016	
	Employed	Raymond Rettmann	Bus Driver	Transportation	10/17/2016
		Corey Roderick	Custodian	Mt. Tipton	10/10/2016
		Andrea Skillern	Bus Driver	Transportation	10/17/2016
		Patricia VanKersen	Substitute Cafeteria Helper	Food Services	10/17/2016
Thomas Moore		Gen Maintenance Worker	Maintenance	10/18/2016	
Stephen Pike		Groundskeeper	Lee Williams	10/18/2016	
Joan Basta		Para educator II	Manzanita	10/24/2016	
Alora Asplin		Substitute CDC caregiver	Little Explorer	10/24/2016	
Luz Vazquez De Moreno		Custodian	Kingman High School	10/31/2016	

- E. Approve September 2016 Financials
- F. Approve the Extra Curricular Activity Fee Schedule
- G. Approve School Fundraisers (listed in board packet)

Arnold McCoy was listed as Return from Leave in error from the human resource department. He actually transferred into the Maintenance Lead position.

Motion was made to approve the consent agenda by Dr. Brock
Motion was seconded by Mr. Ricca
Motion to approve the consent agenda passed in favor 3-0

- 8) Approve Annual Sole Source Declaration to Kingman Area Regional Transit (K.A.R.T.), City of Kingman, UNS Electric, Mt. Tipton Water Company, Ferrell Gas, and Valley Pioneer Water Action

Mr. Oder – I also need to add the gas company UNS Gas.

Motion to approve annual sole source declaration including the addition of UNS Gas was made by Dr. Brock
Motion was seconded by Mr. Ricca
Motion to approve annual sole source declaration including the addition of UNS Gas passed in favor 3-0

- 9) Approve Permission to Renew Multi-Award of District Walk-In and Miscellaneous Item Purchases RFP Number DO-11-12-1104 to Safeway Stores and K-Mart of Kingman Action

Mr. Oder - This is a renewal for these two stores we have done business with in the past. We would like to continue.

Motion to approve permission to renew multi award of district walk in and miscellaneous items was made by Dr. Brock
Motion seconded by Mr. Ricca
Motion to approve permission to renew multi award of district walk in and miscellaneous items passed in favor 3-0

- 10) Approval of the Classroom Site Fund (301) Plan Action

Mrs. Nutt – annual thing we do each year. We only made minor changes to the plan for this year. The teachers did vote on it and it received a 94% approval.

**Motion to approve the Classroom Site Fund (301) Plan was made by Mr. Ricca
Dr. Brock seconded the motion
The motions to approve the Classroom Site Fund (301) Plan passed in favor 3-0**

11) **Approve Donations:**

Action

Kingman Unified School District

- Big Industrial, LLC. Donated office supplies, file cabinets, office desks and office chairs

Kingman High School

- Mattress & Furniture Liquidators donated a leather sofa, love seat and chair to the library

Manzanita Elementary

- Pepsi Beverage donated 12 cases of water and 12 cases of soda for VIP Movie
- Little Debbie donated 8 boxes of snacks for VIP Movie
- Smith's donated 28 pumpkins for decorating contest
- True Value donated 4 gallons of paint, 3 paint brushes, 8 foam brushes, 1 pack of stencils, 3 paint pans, and 2 packs of sandpaper for school improvement
- Home Depot donated 8 gallons of paint, 30 respirator masks, 4 rollers, 2 packs of sandpaper, and 50 latex gloves for school improvement

Lee Williams High School

- Kingman Youth Football League, (KYFL), donated \$150.00 for custodial supplies

Black Mountain School

Seeds of Change Fundraiser

- **Hole Sponsor List:**
 1. Kyle & Sue Pottenburgh
 2. Reality Executives "Jim Hubka"
 3. Kids Little Smiles "Charlie Lucero"
 4. Golden Valley Fire District
 5. Matthew Reinhard & The Mohave Block Company
 6. Dunton Motors
 7. Bill & Sue
 8. Smart Shopper "Shawn Savage"
 9. Kingman Route 66 Rotary Club
 10. Life Coach Dr. Andrea Shields
 11. 66 Auto Sales
 12. West Kingman Pharmacy
 13. Tuff Shed "Bruce Bollinger"
 14. Remax Prestige Properties "Bill Barnes"
 15. Edward Jones Investments "Larry Carver"
 16. Mangelsdorf Family Dentistry
 17. KAR Recycling
 18. Anderson Ford Lincoln
 19. Calico's Restaurant and Lounge
 20. Martin Swanty Chrysler-Dodge-Jeep-Kia
- **Donations List**
 - (2) Calico's Brunch for Two Gift Certificates
 - (1) \$60.00 Gift Certificate from The Mutt Hutt
 - (1) 2 Person Daytime tour Zip Line Gift Certificate from Flightlinez
 - (1) Gift Certificate for 1 round of golf from Laughlin Ranch Golf Club
 - (2) 3 Day 2 Night Hotel Stays from the Aquarius Casino Resort
 - (3) 3 Month VIP membership Gift Certificates from Fitness for \$10
 - (1) Gift Certificate for 2 rounds of golf from The Courses at London Bridge
 - (1) Gift Certificate for 2 dinners from Garlic Clove
 - (2) Gift Certificates for lunch from the Kingman Chophouse
 - (1) \$10 Gift Certificate from Cupcakes by Jan
 - (1) Gift Certificate for a free manicure from Scissor Hands Salon

- (1) Gift Certificate for a free haircut from Scissor Hands Salon
- (1) 3 Day 2 Night stay at Don Laughlin's Hotel and Casino
- (2) \$20 Gift Certificates to Canyon 66 Restaurant and Lounge
- (2) 1 Night stay at the Ramada Inn Kingman
- (9) Canyon 66 Comedy Night Tickets
- (1) 1 Night stay at the Nautical Beachfront Resort
- (4) Arizona State University Sun Devil Tickets for the ASU vs Utah game
- (4) General admission tickets to the Waste Management PGA Tour Open at TPC Scottsdale from the AK- CHIN Indian Community
- (1) 3 day 2 night stay at the Golden Nugget Casino
- (2) Nascar Xfinity Series Grand Stand Tickets
- (1) Custom Logo Golf Bag from Canyon Beer Distributors
- (2) Custom Knives from A & P Pawn Shop
- (1) T-Shirt and pasta dinner package from Carlos Cella Winery
- (1) T-Shirt and vanilla extract package from Desert Diamond Distillery
- (1) T-Shirt and wine package from Stetson Winery
- (1) Beer Growler from Hualapai Mountain Quik Stop
- (1) \$15 Gift certificate from Hualapai Mountain Quik Stop
- (1) Phoenix Suns Autographed picture from the Phoenix Suns Organization
- (1) 3 day 2 night stay at the Aquarius Casino Resort
- (2) Hank William's concert tickets from the Aquarius Casino
- (1) 1/6 Page of Advertising from Smart Shopper
- (1) Grand Canyon Photo from Susan Shade
- Assorted Snacks from McKee Foods
- \$200 from the McGinnis, Pottenburgh, and Evans families for customized golf balls
- Assorted Promotional Items from Romer Beer Distributors

Ms. Voss Barthlow – what did we do out at Black Mountain to get all of this stuff? Can you tell us about the Seeds of Change fundraiser? Mrs. Oestmann – I will let Mr. Pottenburgh tell you about it. Mr. Pottenburgh – we hosted a golf tournament at Valle Vista to raise funds for the science and math club. We did not have the largest turnout but still raised \$3,000 for the math and science club. We were able to acquire other materials through businesses in the community. David Rucker and Deb Kelley were involved as well.
Mrs. Oestmann – Mr. Pottenburgh is the recipient of the Andy Devine Award and we are all very proud of him.

Dr. Brock - We appreciate all the donations from the community and their support. Motion to approve the listed donations was made by Dr. Brock

Mr. Ricca seconded the motion with our greatest thanks

The motion to approve the listed donations passed in favor 3-0

12) Adjourn

Action

Motion to adjourn the meeting was made by Dr. Brock

Motions was seconded by Mr. Ricca

Motion to adjourn passed in favor 3-0

Adjourn at 6:00 pm